



## State of New Jersey

NEW JERSEY HIGHER EDUCATION  
OFFICE OF THE SECRETARY OF HIGHER EDUCATION

P.O. Box 542  
TRENTON, NJ 08625-0542  
TELEPHONE: (609) 292-4310  
FAX: (609) 292-7225  
E-mail: [oshe@oshe.nj.gov](mailto:oshe@oshe.nj.gov)

ZAKIYA SMITH ELLIS, ED.D  
SECRETARY

PHILIP D. MURPHY  
GOVERNOR

SHEILA Y. OLIVER  
LT. GOVERNOR

March 23, 2020

Dr. Robert Goodman, Executive Director  
New Jersey Center for Teaching and Learning  
115 Franklin Turnpike #203  
Mahwah, NJ 07430

Dear Dr. Goodman:

I am pleased to inform you that, subject to the conditions detailed below, the petition submitted to this office by the New Jersey Center for Teaching and Learning (NJCTL) seeking initial licensure to offer the following programs has been approved:

- Master of Science in Teaching and Learning Chemistry
- Master of Science in Teaching and Learning Mathematics
- Master of Science in Teaching and Learning Physics

This licensure is effective for NJCTL to offer the approved degree programs entirely via distance education with NJCTL maintaining an administrative office located at 115 Franklin Turnpike #203, Mahwah, NJ 07430.

The licensure to offer these programs is for a three-year period effective as of the date of this approval letter. OSHE will conduct annual monitoring of NJCTL's progress for each year in the initial three year period in order to ensure that your institution remains in compliance with the Licensure Rules at *N.J.A.C. 9A:1-1 et seq.* My office will contact your institution separately in regard to the details and implementation of the annual monitoring process.

In addition, as the affordable cost of NJCTL's degree programs was a significant factor that supported this licensure approval, please be advised that this approval will remain conditional on NJCTL not increasing student costs by more than ten percent (10%) during the initial licensure period. Notice should be provided to my office immediately if NJCTL anticipates either increasing tuition rates by more than ten percent above the current rate of \$275

per credit hour or charging students for any additional fees. Upon receipt of any such notice, my office will determine whether to reevaluate the licensure status of your institution pursuant to *N.J.A.C. 9A:1-1.3(i)*.

Next, it is my understanding that NJCTL plans to apply for accreditation by the Middle States Commission of Higher Education (MSCHE). Please note that, since MSCHE is recognized by the U.S. Department of Education, if NJCTL is successful in its pursuit of MSCHE accreditation, my office shall accept affirmation of accreditation as sufficient for continued licensure.

Please note that in reference to the anticipated MSCHE accreditation application and review process:

- NJCTL shall keep my office regularly informed about accreditation activities and correspondence with MSCHE;
- NJCTL will provide my office with a copy of its self-study document at the same time it provides it to the accrediting body;
- If OSHE sends a representative to accompany and work with the accreditation team on the site visit, the representative shall participate fully in the accreditation visit, with the sole exception of voting on recommendations related to accreditation status; and
- The institution shall submit to OSHE a copy of the letter from the recognized accrediting body informing the institution of its accreditation status.

In conclusion, congratulations to you and the entire NJCTL community. My office will announce the approval to the public in the *New Jersey Register*. We look forward to seeing the results of these new programs for students and the state of New Jersey.

If you have any questions regarding this matter, please contact Eric Taylor, Esq., Director, Office of Licensure, at (609) 984-3738 or [eric.taylor@oshe.nj.gov](mailto:eric.taylor@oshe.nj.gov).

Sincerely,



Dr. Zakiya Smith Ellis  
Secretary of Higher Education

c: Eric Taylor  
Dr. Rosemary Knab, NJCTL  
Maureen Ollweiler, NJCTL